

# Izzi & Associates, Ltd.

Certified Public Accountants

## SCHEDULE C: BUSINESS INCOME & EXPENSE WORKSHEET

Business Name: \_\_\_\_\_

Business Address (If different from 1040): \_\_\_\_\_

FEIN (If applicable): \_\_\_\_\_

### Business Income

Gross Receipts or Sales: \_\_\_\_\_

Returns or allowances: \_\_\_\_\_

Other Income: \_\_\_\_\_

### Business Expenses

Accounting: \_\_\_\_\_

Advertising: \_\_\_\_\_

Automotive Expenses: \_\_\_\_\_

Fuel: \_\_\_\_\_

Automotive Repairs: \_\_\_\_\_

Make & Model: \_\_\_\_\_

**Total** Miles Driven: \_\_\_\_\_

**Business** Miles Driven: \_\_\_\_\_

Automobile Loan payments: \_\_\_\_\_

Automobile Insurance: \_\_\_\_\_

Bad Debt: \_\_\_\_\_

Bank Charges: \_\_\_\_\_

Commissions: \_\_\_\_\_

Contract Labor: \_\_\_\_\_

Delivery/ Freight: \_\_\_\_\_

Dues & Subscriptions: \_\_\_\_\_

Business Insurance: \_\_\_\_\_

Janitorial: \_\_\_\_\_

Laundry & Cleaning: \_\_\_\_\_

Entertainment: \_\_\_\_\_

Gifts: \_\_\_\_\_

Legal/ Professional Fees: \_\_\_\_\_

Materials: \_\_\_\_\_

Meals: \_\_\_\_\_

Office Expenses: \_\_\_\_\_

Outside Services: \_\_\_\_\_

Parking & Tolls: \_\_\_\_\_

Postage: \_\_\_\_\_

Printing: \_\_\_\_\_

Purchases: \_\_\_\_\_

Rent: \_\_\_\_\_

Repairs: \_\_\_\_\_

Security: \_\_\_\_\_

Supplies: \_\_\_\_\_

Taxes: \_\_\_\_\_

Payroll: \_\_\_\_\_

Sales: \_\_\_\_\_

Other: \_\_\_\_\_

Telephone: \_\_\_\_\_

Tools: \_\_\_\_\_

Travel: \_\_\_\_\_

Uniforms: \_\_\_\_\_

Utilities: \_\_\_\_\_

Wages: \_\_\_\_\_

Other Expenses: \_\_\_\_\_

-

-

-

-

-

### Asset List

List all assets purchased in 2018

List any assets sold in 2018

### Liability List

List all liabilities- including business loans & leases

Any 1099's or W-2's issued?

Yes  No

(Please enclose a copy for tax purposes)

Did you have a loan or lease?

Yes  No

(Please include statements pertaining to your business)